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| Company | BIPO Service Singapore Pte Ltd |
| Digital Solution Name & Version Number¹ | BIPO Human Resource Management System (HRMS) - LITE 25 |
| Appointment Period | 05 September 2024 to 04 September 2025 |
| Extended Appointment Period² | 05 September 2025 to 04 September 2026 |

Standard Packaged Solution (ie. Minimum items to be purchased)

| Cost Item | Unit Cost (\$) | Unit | Quantity | Subtotal (\$) | Qualifying Cost* (\$) |
|--|----------------|------------|----------|--------------------|-----------------------|
| 1) Software BIPO Human Resource Management System – For 25 Users | | | | | |
| Modules | | | | | |
| - Personnel Management | | Per User | | | |
| - Payroll Management | | Per Annum | 25.00 | | |
| - Leave Management | | | | | |
| - Benefits and Claims Management | | | | | |
| - Performance Appraisal Management | | | | | |
| 2) Hardware Not Applicable | | | | | |
| 3) Professional Services Scoping and Documentation | | Per Manday | 0.50 | | |
| System setup and configuration of Personnel, Leave, Payroll, Claims and Appraisal System according to company and statutory policies | | Per Manday | 2.00 | | |
| Data and Opening Balance Migration for | | | | | |
| - Data Conversion of Employee Personal Details | | Per Manday | 2.00 | | |
| - Data Conversion of Active Year Leave Balance | | | | | |
| - Data Conversion of Active Year Payroll Records | | | | | |
| - Data Conversion of Active Year Claims Balance | | | | | |
| UAT and Go Live Support | | Per Manday | 0.50 | | |
| 4) Training - Administrator Training (Up to 4.0 Hours) - Online Software Knowledge Base Will be Provided | | Per Manday | 0.50 | | |
| 5) Others Not Applicable | | | | | |
| Total | | | | \$ 7,400.00 | \$ 7,400.00 |

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

* Qualifying cost refers to the supportable cost to be co-funded under the grant