

<b>Company</b>	Everyday Corporate Pte. Ltd.
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	Everyday Corporate Xero Cloud Accounting Software - Package 5 - Standard (Unlimited), Setup, Migration and Training
<b>Appointment Period</b>	09 January 2025 to 08 January 2026
<b>Extended Appointment Period<sup>2</sup></b>	09 January 2026 to 08 January 2027

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software Xero Standard Subscription for unlimited users		Per Month	12.00		
2) Hardware Not Applicable					
3) Professional Services Scoping and Documentation		man day	0.50		
System setup and configuration inclusive of: - Setting up chart of accounts - Customisation of invoices and quotations - Configuration of user access levels - Consultation and integration of one connected app in the Xero ecosystem - Recommendation of best practices and workflows - No data migration included		man day	1.00		
Data and Opening Balance Migration for - 1 year of comparative data and opening balance		man day	1.00		
UAT and Go Live support		man day	0.50		
4) Training - Up to 5 days of training including personalised training on video call for up to 3 users, self-learning training, guidebooks and training videos, training materials comprises of hands-on exercise, case study, e-learning & useful tips.		man day	1.00		
5) Others Not Applicable					
<b>Total</b>				<b>\$ 3,980.00</b>	<b>\$ 3,916.00</b>

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

\* Qualifying cost refers to the supportable cost to be co-funded under the grant